

CARD NO. \_\_\_\_\_  
(for office use)

**NATIONAL CHEMICAL LABORATORY  
DR.HOMI BHABHA ROAD, PUNE 411008**

**APPLICATION FORM FOR LIBRARY MEMBERSHIP**

**Individual Membership:**

DR/MR/MS

Name: \_\_\_\_\_  
FIRST MIDDLE SURNAME  
(IN BLOCK LETTERS)

Designation: \_\_\_\_\_ Identity Card No. \_\_\_\_\_ Year \_\_\_\_\_

For Students: M.Sc./Ph.D./Any Other (Specify) \_\_\_\_\_  
Name & Address of the University, Organization, Institute: \_\_\_\_\_

Telephone No. with STD Code: \_\_\_\_\_

- A stamp size photograph is to be submitted.
- Foreign Students : Attested photocopies of passport, visa, registration letter, residential proof, police verification certificate and ID card are to be submitted

**Corporate Membership:**

Name & Address of the Company: \_\_\_\_\_  
\_\_\_\_\_

Telephone No. with STD Code: \_\_\_\_\_

Period of Permission: \_\_\_\_\_

D.D. No. : \_\_\_\_\_ Date: \_\_\_\_\_ Date of Submission: \_\_\_\_\_

Payment: Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

***\*NCL LIB. ID Card is non transferable. \*NCL LIB. ID CARD and also Parent institutional ID card are compulsory for entry in Library.***

**\*I have read the information and instructions overleaf and agree to observe the same.**

SIGNATURE OF THE APPLICANT  
Timings: Monday to Friday  
9.30 am to 5.00 pm only

INCHARGE, N.C.L. LIBRARY

SIGNATURE OF THE HEAD OF  
INSTITUTE WITH SEAL AND DATE

Contact Ph. No. 020 25902038/ 2127/ 2129

<http://www.ncl.res.in>

**NATIONAL CHEMICAL LABORATORY  
KRC/ LIBRARY  
PUNE 411008 (INDIA)**

**Reg. No.: S & TC / Pune-025/STC  
ECC Code:1071260257**

**1) Corporate Membership:**

Only one person will be allowed to refer library on one card (only staff members)

Rs.15,000=00 (per year, per card) + prevailing service tax

**Rs.17,175=00 for 2015-2016.**

Rs.7,500=00 for six months+ prevailing service tax

**Rs.8588=00 for 2015-2016**

**2) Personal Membership:**

Post graduate students, (per academic year for students), faculty members, research scholars from Universities, affiliated colleges & government organizations

Rs.500=00 + prevailing service tax

**Rs.573=00 for 2015-2016**

**3) Casual visitors**

Employees from industries, outstation postgraduate & research students, faculty members from Colleges/Universities.

Rs. 200=00 (per day) by Cash

*Library reserves the right to deny the membership if the visits become a regular feature.*

- **All rates are inclusive of service tax @ 14.50 %. (2015-2016)**
- **Undergraduate students are not allowed to refer the library.**
- **The Library membership cards are non-transferable and entry will be to the valid card holders only.**
- **The membership cards are only for referring the library (printed documents) and access for electronic resources is not allowed. Issuing facility is not available to outsiders.**
- **Valid ID card of the parent institute / industry is must along with NCL Library membership card for entry into the NCL Library.**
- **Personal documents are not allowed to refer in the library.**
- **Every member has to enter his/her name in the register kept at the entrance.**
- **Library reserves the right to terminate the membership with immediate effect, on failure to observe the library rules.**

Timings: **Monday to Friday: 9.30 am to 5.00 pm only**

**Mode of Payment: By Demand Draft ONLY, in the name of Director, NCL, Pune**